

FORWARD PLAN -

This Plan sets out the decisions which the Council expects to take over the next few months.

Key decisions are decisions which are likely:

- (a) to result in the Council incurring expenditure or making savings which are significant having regard to the budget for the service concerned, or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

There is a requirement to publish with 28 clear days' notice any key decision that is intended to be made. An Authority cannot take a key decision without giving 28 days' notice unless an urgent decision is required.

Other Decisions

Although it is not a statutory requirement, this Forward Plan also contains details of other matters likely to be considered by the Council's Cabinet, Committees or Full Council which are not 'key decisions'.

Reports relevant to key decisions, and any listed background documents, may be viewed at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffs, ST5 2AG six days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Chief Executive's Directorate
Civic Offices,
Merrial Street,
Newcastle-under-Lyme,
Staffordshire,
ST5 2AG.

Telephone: 01782 742222

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained therein.

Unless otherwise stated, representations in respect of any proposed decision may be made in writing to the Member Services Manager at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG not later than two working days prior to the meeting at which the decision will be taken.

A decision notice for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's website and at the Civic Offices.

The law and the Council's constitution provides for urgent key decisions to be made. A decision notice will be published for these in exactly the same way.

**FORWARD PLAN FOR THE PERIOD 1 MAY 2018
TO 31 AUGUST 2018**

TITLE OF REPORT:
ASPIRE HOUSING - FUTURE GOVERNANCE ARRANGEMENTS

Portfolio	Cabinet Portfolio Holder - Planning and Housing
Brief description of report	To indicate the Council's response to a proposal made by Aspire Housing to change its Board composition and Rules of Association following the enactment of The Regulation of Social Housing (Influence of Local Authorities) (England) Regulations 2017.
Spend required/saving generated (<i>if applicable</i>)	N/A
Decision maker	Cabinet
Earliest date of decision	21 Mar 2018
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	Aspire Housing - Future Governance Arrangements
Officer contact	Mike O'Connor
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

TOWN & COUNTRY PLANNING ACT -SECTION 106 PROCUREMENT OF AFFORDABLE HOUSING

Portfolio	Cabinet Portfolio Holder - Planning and Growth
Brief description of report	To seek approval to procure the provision of affordable housing accommodation within the Borough using funds from developer contributions obtained as a result of planning obligations
Spend required/saving generated (<i>if applicable</i>)	Spend required £219,715
Decision maker	Cabinet
Earliest date of decision	21 Mar 2018
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	
Last date for representations	contact Mike O' Connor ,Housing Manager
Background documents	Town &Country Planning Act -Section 106 Procurement of Affordable Housing
Officer contact	Mike O'Connor
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

CONSIDERATION TO POTENTIAL DISPOSAL OF LAND AT BRICK-KILN LANE

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	To consider undertaking public consultation on the potential disposal of land at Brick-Kiln Lane. In line with the Asset Management Strategy this would include 3 weeks local ward Councillor consultation and 6 weeks public consultation.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	5 Jun 2018
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	Holditch & Chesterton
Proposed consultation	
Last date for representations	
Background documents	Consideration to potential disposal of land at Brick-Kiln Lane
Officer contact	Jo Halliday - Head of Housing, Regeneration and Assets, Head of Housing
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

**ADOPTION OF KEELE CONSERVATION AREA APPRAISAL AND
MANAGEMENT PLAN SPD**

Portfolio	Cabinet Portfolio Holder - Planning and Growth
Brief description of report	Adoption of Keele Conservation Area Appraisal and Management Plan SPD
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	6 Jun 2018
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	
Wards affected	Keele
Proposed consultation	
Last date for representations	
Background documents	Draft Keele Conservation Appraisal and Management Plan SPD Keele CAAMP SPD Consultation Statement Adoption of Keele Conservation Area Appraisal and Management Plan SPD
Officer contact	Guy Benson, Head of Planning and Development
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

COMMUNICATIONS STRATEGY 2018-2021

Portfolio	Cabinet Portfolio Holder - Corporate and Service Improvement, People and Partnerships
Brief description of report	The Council's existing strategy expires at the end of March 2018 and this will replace that and give a steer over actions and work to take place during the next three years involving communications at the Council.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	6 Jun 2018
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Not Applicable
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	Communications Strategy 2018-2021
Officer contact	Phil Jones - Head of Communications
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:
SUNRISE - ERDF

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Authority to accept ERDF funding and to approve details for each site included in the project within Newcastle.
Spend required/saving generated (<i>if applicable</i>)	£47k S106 to be included as match funding
Decision maker	Cabinet
Earliest date of decision	18 Jul 2018
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Cleaner Greener and Safer Communities
Wards affected	Bradwell; Clayton; Westbury Park & Northwood; Thistleberry; Town
Proposed consultation	
Last date for representations	
Background documents	SUNRISE - ERDF
Officer contact	Becky Allen - Landscape Manager
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

CHANGES TO MANDATORY HOUSE IN MULTIPLE OCCUPATION LICENSING FROM 01.10.18

Portfolio	
Brief description of report	
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	18 Jul 2018
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Mike O'Connor
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

GYPSY AND TRAVELLER SITE PROVISION JOINT LOCAL PLAN CONSULTATION

Portfolio	Cabinet Portfolio Holder - Planning and Growth
Brief description of report	The Joint Local Plan is required to address the accommodation needs of Gypsy and Travellers and transit provision. As indicated in the Report to Cabinet in January 2018 it is proposed to arrange a separate consultation exercise on this specific matter in early summer 2018 (to feed into the Draft Plan stage). Cabinet approval to a Draft Consultation document will be sought
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	18 Jul 2018
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	Gypsy and Traveller Site Provision Joint Local Plan Consultation
Officer contact	Guy Benson, Head of Planning and Development
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

JCB WASTEMASTER MACHINE

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Award of Tender to supply a Wastemaster Machine
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	18 Jul 2018
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	All Relevant Scrutiny Committees
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	JCB Wastemaster Machine
Officer contact	Andrew Bird - Head of Recycling, Waste and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

MEDIUM TERM FINANCIAL STRATEGY

Portfolio	Cabinet Portfolio Holder - Finance and Efficiency
Brief description of report	Sets out the Medium Term Financial Strategy for 2019/20 and the following four years, indicating the projected budgets for these years and the shortfall compared to available resources.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	12 Sep 2018
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Can be made up to one day before the meeting
Background documents	Medium Term Financial Strategy
Officer contact	Dave Roberts - Head of Finance, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

LOCALISED COUNCIL TAX SUPPORT SCHEME 2019/20

Portfolio	Cabinet Portfolio Holder - Finance and Efficiency
Brief description of report	To approve the Localised Council Tax Support Scheme for the Borough area for the forthcoming financial year 2019/20
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	7 Nov 2018
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Can be made up to one working day before the meeting
Background documents	Localised Council Tax Support Scheme 2019/20
Officer contact	Jane Spencer, Benefits Manager
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

SCALE OF FEES AND CHARGES 2019/20

Portfolio	Cabinet Portfolio Holder - Finance and Efficiency
Brief description of report	Review of the fees and charges which the Council makes in order to keep them in line with the cost of service provision and to establish the amounts to be included in the 2019/20 budget.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	16 Jan 2019
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Can be made up to one working day before the meeting
Background documents	Scale of Fees and Charges 2019/20
Officer contact	Dave Roberts - Head of Finance, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

REVENUE AND CAPITAL BUDGETS AND COUNCIL TAX 2019/20

Portfolio	Cabinet Portfolio Holder - Finance and Efficiency
Brief description of report	To enable robust and affordable revenue and capital budgets to be approved for 2019/20 and to enable the approval of the setting of the Council Tax for 2019/20.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	16 Jan 2019
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Can be made up to one working day before the meeting
Background documents	Revenue and Capital Budgets and Council Tax 2019/20
Officer contact	Dave Roberts - Head of Finance, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

REVENUE AND CAPITAL BUDGETS AND COUNCIL TAX 2019/20

Portfolio	Cabinet Portfolio Holder - Finance and Efficiency
Brief description of report	To enable robust and affordable revenue and capital budgets to be approved for 2019/20 and to enable the approval of the setting of the Council Tax for 2019/20.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Council
Earliest date of decision	20 Feb 2019
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Can be made up to one working day before the meeting
Background documents	Revenue and Capital Budgets and Council Tax 2019/20
Officer contact	Dave Roberts - Head of Finance, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

TREASURY MANAGEMENT STRATEGY 2019/20

Portfolio	Cabinet Portfolio Holder - Finance and Efficiency
Brief description of report	To approve the strategy to be followed by the Council in carrying out its treasury management activity in the forthcoming financial year, 2019/20.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Council
Earliest date of decision	20 Feb 2019
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Can be made up to one working day before the meeting
Background documents	Treasury Management Strategy 2019/20
Officer contact	Dave Roberts - Head of Finance, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

CAPITAL STRATEGY 2019/20

Portfolio	Cabinet Portfolio Holder - Finance and Efficiency
Brief description of report	Approval of how the Council deploys its capital resources in order to assist it to achieve its corporate and service objectives.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	6 Feb 2019
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Can be made up to one working day before the meeting
Background documents	Capital Strategy 2019/20
Officer contact	Dave Roberts - Head of Finance, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:
IRRECOVERABLE ITEMS

Portfolio	Cabinet Portfolio Holder - Finance and Efficiency
Brief description of report	To consider the reasons for, and to approve, the write off of debts no longer collectable by the Council.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	20 Mar 2019
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Can be made up to one working day before the meeting
Background documents	Irrecoverable Items
Officer contact	Karen Hollinshead
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

